**Testing & Education Reference Center from Gale**

**Email From Librarians to Teachers**

Audience: Teachers

**How to Use:** (1) Customize the copy as needed and add hyperlinks. (2) Copy and paste the subject line and body copy into an email. (3) Customize and attach the *Testing & Education Reference Center* Email from Teachers to Students. (4) Send your completed email to teachers.

**Subject Line:**

Let’s Help Students Thrive with Valuable Test Prep

Dear <Teacher Name>,

Taking standardized tests, choosing the right college, and planning for a career can be stressful for your students. Help them build their confidence in test taking and decision making by guiding them to *Testing & Education Reference Center* from Gale. Available through our library, this valuable digital database provides standardized test preparation, undergraduate and graduate program research, tuition assistance information and career advice, including:

* Full-length, timed practice exams for AP, ACT, SAT, PSAT, GMAT, GRE, LSAT, MCAT and more.
* An intuitive search of 4,000+ accredited schools with quick results on school location, tuition, academics, admission requirements, campus life, and much more.
* Financial aid tools to help students and parents plan, budget, and identify college-funding resources.
* Career development tools that map career interests, help with job search guidance, and provide resume and interviewing advice.

*Testing & Education Reference Center* supports you in preparing your students for the next level, so they can embark on their new paths and achieve their goals. I’ve attached an email that you can customize and send to your students to make them aware of this easily accessed online resource.

Please, reach out to me if you have any questions. I’m here to help.

<LIBRARIAN’S NAME>